



THIAGARAJAR COLLEGE OF ENGINEERING, MADURAI 625015
Internal Quality Assurance Cell (IQAC)

Minutes of the 6th IQAC Meeting

The Sixth meeting of Internal Quality Assurance Cell was held on 22nd January 2022, Saturday at 10.30 AM in online mode under the Chairmanship of **Dr.M.Palanimatha Raja, Principal i/c**. The following members were present.

1	Dr.S.J.Thiruvengadam	Director IQAC, Dean (Academics Process), Professor, Dept. of ECE
2.	Dr. D. Pandiaraja	Management Nominee, Principal, Thiagarajar College, Madurai
3.	Mr. S. Satyanarayana	University Relationship Manager, Honeywell Technology Solutions Ltd., Madurai
4.	Mr. R. Mahadevan	Principal Advisor, Aasaan eduCare Foundation, Chennai
5.	Dr.S.Baskar	Dean (Research and Development), Professor, Dept. of EEE
6.	Dr.S.Mercy Shalinie	Dean (Management Information Systems), Professor & Head, Dept. of CSE
7.	Dr.M.Kottaisamy	Dean (Students), Professor & Head, Dept. of Chemistry
8.	Dr.S.Chandran	Dean (Industry Institute Interaction), Associate Professor, Dept. of Civil Engineering
9.	Dr.K. Chockalingam	Registrar (Admin), Professor & Head, Dept. of Mechanical Engineering
10.	Dr.S.Rajaram	Registrar (Academics), Professor & Head, Dept. of ECE
11.	Dr.G. Kumaraguruparan	Member IQAC, Associate Professor, Dept. of Mechatronics
12.	Dr.A.M.Abirami	Member IQAC, Assistant Professor, Dept of IT Technology
13.	Dr.N.Chitra	Member IQAC, Assistant Professor, Dept of Mathematics
14.	Ms.M.Reshma	Student, Third Year, B.E. Civil Engineering
15.	Dr. T.Velrajan	Professor & Head, Dept. of Civil Engineering
16.	Dr.S.Parthasarthy	Professor & Head, Dept. of AMCS
17.	Dr.P.Chitra	Professor & Head, Dept. of Computer Applications
18.	Dr.C.Deisy	Professor & Head, Dept. of Information Technology
19.	Dr.J. Jinu Loushidha Kitcheley	Professor & Head, Dept. of Architecture
20.	Dr.S.Jeyabharathi	Professor & Head, Dept. of Mathematics
21.	Dr.M.Mahendran	Professor & Head, Dept. of Physics
22.	Dr.S.Muthuramalingam	Controller of Examinations

The following members had expressed their inability to attend the meeting due to their preoccupation.

1	Er. S. Ramachandran	Managing Director, Renold Chain India Pvt. Ltd., Dindigul
2	Dr. S. RajaMohan	Chairman CII, Madurai Zone, Managing Director, Enviro Care India Pvt. Ltd., Madurai
3	Mr. Deepak Jeyabal	Assistant General Manager Projects, TVS SriChakra Ltd., Madurai

The Agenda of the meeting:

- To consider the business brought forward by the members of IQAC
- To consider the developmental activities and initiatives in academics, research, industry institute interaction, infrastructure and student progression
- To consider the criteria wise Data, Best Practices and Institutional Distinctiveness to be submitted in AQAR 2020 -21.
- To discuss any other matter pertaining to the administrative activities of the College



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Dr. M. Palaninatha Raja, Principal i/c welcomed the Internal Quality Assurance Council Members. He mentioned the significant contribution of IQAC and shared the highlights of Institutional Transformation Initiatives under Savitha Project. Then, he invited Dr. S.J. Thiruvengadam, Director, IQAC to take the agenda forward.

06:01 To confirm the minutes of the 4th IQAC Meeting (External) held on 29th April 2021

Resolved to confirm the minutes of the 4th IQAC Meeting (External) held on 29th April 2021 as there were no comments on the minutes.

06:02 To confirm the minutes of the 5th IQAC Meeting (Internal) held on 9th October 2021

Resolved to confirm the minutes of the 5th IQAC Meeting (Internal) held on 9th October 2021 as there were no comments on the minutes.

06:03 To consider and peruse the actions taken on the 4th IQAC Meeting (External) held on 29th April 2021 and 5th IQAC Meeting (Internal) on 9th October 2021.

The IQAC Director presented the actions taken on the suggestions made during the 4th IQAC Meeting (External) and 5th IQAC Meeting (Internal). The IQAC resolved to ratify the actions taken as presented and accepted the time requested, for implementation of few suggestions.

06:04 To consider the developmental activities and new initiatives in **Curricular Aspects**

Details of new programmes and new courses introduced were presented. Further, the significant contributions of stakeholder involvement in the Curriculum Re-Design Process were also presented.

Resolved to approve processes and data in Curricular Aspects of the AQAR for the academic year 2020-21.

Recommended to include type of course like employability, entrepreneurship, and skill development in the Syllabus Design template.

06:05 To consider the developmental activities and new initiatives in **Teaching, Learning and Evaluation**

Details of Student Admission, Faculty Student Ratio, Mentor-Mentee Ratio, Adjunct Faculty, Faculty Qualification, Student Performance and Student Satisfaction Survey (SSS) Analysis Report were presented

*Resolved to approve processes and data in **Teaching, Learning and Evaluation** of the AQAR for the academic year 2020-21.*

Recommended to have the following:

- *FSR has to be improved to 1:15 in order to improve ranking in NIRF and obtain highest grade in accreditation process*



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06:06 To consider the developmental activities and new initiatives in Research, Innovations and Extensions

Details of Academic and Sponsored Research, Publications and Citations for the period of past three years, new incentive policy for Quality Journal Publications, revenue generation from Consultancy Projects, Patents, Academic Collaborations with national/international Universities and Industries were presented.

*Resolved to approve processes and data presented in **Research Innovations and Extensions** of the AQAR for the academic year 2020-21*

Recommended to have the following:

- *Seed Money for Research shall be improved; 2% of the budget may be allocated for promoting Research activities*
- *Patent filing by Students shall be improved*
- *Consultancy and corporate training have to be planned and executed for increasing the revenue generation.*

06:07 To consider the developmental activities and new initiatives in Infrastructure and Learning Resources

Details of Budget and Utilization, library resources and IT Infrastructure were presented.

*Resolved to approve processes and data presented under **Infrastructure and Learning Resources** of the AQAR for the academic year 2020-21*

Recommended to have the following:

- *Library Usage Report shall include both physical and online access*
- *Internet bandwidth has to be increased to minimum 1 Gpbs*

06:08 To consider the developmental activities and new initiatives in Student Support and Progression

Details of Student Scholarship, Career Guidance Cell activities, Placement and Higher Studies were presented.

Resolved to approve process and data presented under 'Student Support and Progression of the AQAR for the academic year 2020-21

Recommended to have the following:

- *Financial support given for the student development activities shall be shown in Freeships*

06:09 To consider the developmental activities and new initiatives in Governance, Leadership and Management

Details of significant contributions of IQAC in each functional area and Faculty Training were presented.



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*Resolved to approve process and data presented under **Governance, Leadership and Management** of the AQAR for the academic year 2020-21*

Recommended to have the following:

- *Policy documents shall be prepared for each functional area and SOPs shall be devised based on the policies*
- *Decentralizing the College activities in alignment with Savitha project's strands*
- *New policies or proposals shall be submitted for IQAC approval*
- *Staff development programme shall be organized for non-teaching staff members*

06:10 To consider the developmental activities and new initiatives in **Institutional Values and Best Practices**

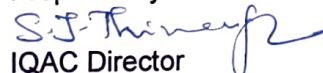
Details of new strategic policies and objectives initiated by the Institutional Transformation project namely Savitha and Audit Reports were presented.

Resolved to approve process and the data presented under Institutional Values and Best Practices of the AQAR for the academic year 2020-21.

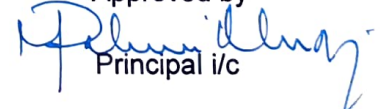
During the IQAC meeting, the members had suggested the following points:

- *All activities related to each functional domain shall be organized with the prior planning and formal approval from IQAC.*
- *Data and Proof collection for each sub-criteria shall be planned Criteria wise by having Single Point of Contact (SPOC)*
- *Documents of evidences have to be maintained and uploaded in the institute level data repository after the completion of each activity.*

Prepared by


IQAC Director

Approved by


Principal i/c